

Wardington
Parish
2015

Community Led Plan



1 Introduction

1.1 Background

With the support of the Oxfordshire Rural Community Council (ORCC) and Wardington Parish Council a steering group of volunteers from the village has produced a Community Led Plan for the Wardington parish.

The Plan and Action Points have been produced following numerous public consultations with the village community within the parish and are based on the answers generated in response to the Community Led Plan Questionnaire that was distributed to every household within the parish.

Having collated and analysed the responses to the Questionnaire which were shared with all the households in the parish, the aims and objectives of the Plan have been prioritised into five key areas:

- Communications
- The Environment
- Leisure and Facilities
- Transport, Parking, Roads and Street-lighting
- Utilities and Services

Each area is supported by an Action Group comprised of volunteers from within the parish. In order for the Plan to be successful it is dependent on people from the Community volunteering to support these Action Groups and stepping forward to help shape and implement the Plan.

The contact details for each of the Action Groups are provided on the pages overleaf, if you would like to get involved and make sure the aims and objectives of the Plan are realised then please make contact with the co-ordinators and help to make sure the Issues raised by the Community are addressed.

The Community Led Plan will be launched at a public meeting on Saturday 17 October at 4.00pm in the Wardington Memorial Hall, please attend the meeting to understand what the Plan could do for you and our Community. Put yourself forward to be a volunteer, be part of the Action Groups and help ensure your Community Led Plan makes a difference to our Community.

The Community Led Plan will be posted on the village website and the Plan will be updated and revised on a regular basis as aims and objectives are realised and new issues arise that the Community wishes to prioritise and address.

Members of the original Steering Group will co-ordinate a review of the Plan in twelve months' time working with the co-ordinators of the Action Group to produce regular status reports and future updates of the Plan.

Steering Group members:

Steve Mackenzie-Lawrie, Mario Pascoe, Malcolm Patterson, Colin Hanney, Keith Fisher, Mark Thorley

Area:	Communications
Co-ordinator:	Steve Mackenzie-Lawrie Steve.mlawrie@btinternet.com : Telephone: 01295 758 369
Team:	Hilary Patterson, Andrew Steven, Linda & David Matthews, Simon Collins, Pamela Forbes, Robert Jarrett (Parish Clerk), Harry Stear, Andy Crossley, Will Pascoe, Additional co-opted members Elaine Norriss new editor of Warbler correspondent for Banbury Guardian
Next meeting:	Post 17th October 2015 meeting

Issue	Proposed steps	Stakeholders
1.The Warbler On questionnaire at 84.39% – is the main communication channel for the village	1. Make contact with existing editor and agree timeline for providing support and appointment of new editors – team of four proposed 2. Actively recruit for positions through volunteers, website and warbler aim for 4 editions per year 3. Publicise and encourage positioning of the Warbler as a vehicle for clubs / event organisers / Committees to promote their activities and co-ordinate content with that of website. 4. Communicate how people can contribute to content of Warbler & set up training sessions. 5. Identify any financial implications	1.Parish council provide budget to produce warbler 4x Year 2. Parish clerk – handles advertising & co-ordinates printing and distribution of Warbler. 3. Clubs / event organisers / sports clubs / community committees 4.Village Community
2. Village Website Nearly 33% of people get information from this communication channel	1. Recruit web co-ordinator as part of editorial steering group. 2. Communicate details on how to register for website – via announcement in Warbler / notice boards / leaflets to establish website as go to source for information – regular notice in the Warbler 3. Communicate to club / event organiser about how to use website to promote club / event 4. Co-ordinate and encourage the posting of content on website including electronic copy of Warbler 5. Set up a rolling events calendar for events and booking of village hall 6. Look at setting up workshop on how to post information on the website 7. Ensure financial support for the hosting of website on server & ownership of domain name	1. Andrew Steven- current co-ordinator of website 2. Parish Council 3. Clubs / event organisers 4. Public / Community 5. Current domain owner

<p>3. Notice Boards</p> <p>46.84% of people get information from this Communication channel</p>	<ol style="list-style-type: none"> 1. Utilise all existing notice boards and make sure people and organisers have access to notice boards 2. Make sure public / organisers aware of how to use notice boards and who to contact if need access 3. Identify possible additional sites for notice boards 4. Identify costs for installing notice and what if any restrictions could apply to erecting notice boards 5. Explore ways to ensure notice boards are up to date and old notices removed 	<ol style="list-style-type: none"> 1. Parish council 2. Church wardens 3. Village hall trustees 4. District council 5. Village Community
<p>4. Leaflets through doors – 59.92% of people get information from leaflets through their door</p>	<ol style="list-style-type: none"> 1. Ensure organisers / clubs aware of this channel to promote their club / event 2. Communicate this channel via Warbler and village website 	<ol style="list-style-type: none"> 1. Organisers of clubs / events 2. Editor of Warbler 3. Co-ordinator of village website
<p>5. Local Newspaper</p> <p>Nearly 33% of people get information from this communication channel</p>	<ol style="list-style-type: none"> 1. Establish process and contact information for correspondent for local newspaper 2. Communicate this resource to public and relevant organisers / clubs etc. via Warbler and website 	<ol style="list-style-type: none"> 1. Existing correspondent 2. Public / Community 3. Club and event organisers 4. Warbler & website co-ordinator
<p>6. Villager Magazine</p> <p>39% of people get information from village magazine through their door</p>	<ol style="list-style-type: none"> 1. Ensure organisers / clubs aware of this channel to promote their club / event using inserts 2. Communicate this channel via warbler and village website 	<ol style="list-style-type: none"> 1. Organisers of clubs / events 2. Editor of Warbler 3. Co-ordinator of village website. 4. E-Type press – Lakeview Court, Wardington Manor – 01295 758 889 – copy deadline 19th of month
<p>7. Village Welcome Pack</p> <p>Over 60% of people wanted a Welcome Pack for the Community Church</p>	<ol style="list-style-type: none"> 1. This low priority but content developed as establish and implement plans for Warbler and website 2. Content drawn from website but priority map location & names of houses 3. Collect & collate information from appropriate stakeholders – including clubs / event organisers / Committees / Parish Council / etc. 4. Post Pack on website / pdf for printed copy 5. Agree process to ensure information updated 6. Identify any costs involved 	<ol style="list-style-type: none"> 1. Editors / co-ordinator content for website & Warbler 2. Club / event organisers / Committees 3. Parish council

Area:	The Environment
Co-ordinator:	Mark Thorley mrthorley@hotmail.com : Telephone: 01295 750 914
Team:	James Price, Dominic Miles, Barrie Lawless, Mike Pollard, Jan Funnell
Next meeting:	tbc

Issue	Proposed steps	Stakeholders
<p>Pond opposite Chapel Cottages</p> <p>The old horse pond opposite the Chapel Cottages was cleaned out the other year, which has revealed its potential to be made into a really nice green space for the village.</p> <p>There was support from the survey for creation of a village pond.</p>	<ol style="list-style-type: none"> 1. Develop a plan of what the pond area could look like with suitable environmental improvement works, such as plantings, a bench etc. 2. Get the agreement and support of those with a direct interest in the pond area (e.g. neighbouring land and property owners) to a project to improve the environment of the pond area. Include identification of who the landowner is and getting their approval. 3. Check with Parish Council / Parish Clark if need any formal approval for environmental improvement. 4. Advertise what it proposed and form a group of people who are willing to provide time and energy to carrying out the necessary works. 5. Identify sources of funding / raise the necessary funds – either direct or in-kind to enable the work to be carried out. 	<p>Owner of the land of the pond and surrounding area.</p> <p>Nearby residents and landowners.</p> <p>Wider village community.</p> <p>Parish Council / Parish Clark.</p>
<p>More bulb planting</p> <p>Previous bulb planting activity has really improved the look of areas in the spring. Some of the bulbs (e.g. bluebells) have not thrived because planted in the wrong environment.</p> <p>Survey suggested general support for small scale environmental projects like bulb planting.</p>	<ol style="list-style-type: none"> 1. Identify areas suitable for further bulb planting (e.g. opposite the bus stop on Corner Mount). 2. Discuss and get agreement for this from Parish Council or relevant landowners. 3. Identify the most suitable bulbs to plant in each area, so that they are suited to the specific environment. 4. Advertise areas for planting and what to be planted and recruit volunteers who are willing to provide time and energy to carrying out the necessary works. 5. Identify sources of funding / raise the necessary funds – to purchase the bulbs and compost etc. 6. Schedule the work for best time of the year, source the bulbs and compost, and then do it. 	<p>Parish Council / Parish Clark.</p> <p>Relevant landowners.</p> <p>Barn Farm Plants – as preferred supplier of bulbs.</p> <p>Garden Club</p> <p>Wider village community.</p>

Area:	Leisure and facilities
Co-ordinator:	Mario Pasco Mario.pasco@britishgas.co.uk : Telephone: 01295 758 433
Team:	Gill Slade, Helen & Sam Young, Forbes Elworthy, Bridget Elworthy, Jean Butler, Hazel Steven, Lois Ann Lawless, Jonathan Meredith, Sheila Page
Next meeting:	tbc

Issue	Proposed steps	Stakeholders
<p>Develop a Wardington calendar of events</p> <p>Support the communication and delivery of existing events</p> <p>Support the communication and delivery of new ideas and events</p>	<p>Many of the activities raised in the Survey are already being addressed through very capable individuals and teams of volunteers.</p> <p>The Group is not looking to duplicate this work but rather support and help co-ordinate a social calendar and assist with the communication.</p> <p>The Group is also looking to provide a forum to support new ideas and new activities.</p> <p>A meeting will be held to develop the calendar and invite volunteers of existing and proposed clubs to attend</p>	<p>Current Groups/ Organisers</p> <p>New activities organisers</p> <p>Volunteers</p> <p>Communications Group</p>
New Ideas already proposed	<p>Review suggestions, find idea champion and incorporate into above meeting for progressing</p> <p>Some suggestions:</p> <p>Disco/BBQ</p> <p>Build Film Night</p> <p>Walking Football</p> <p>Interesting speakers</p> <p>Cycling Club</p>	<p>Idea sponsors</p> <p>Comms Group</p> <p>Volunteers</p>
Sports Field	A Sports Field Committee will be set up to maintain the field and provide opportunity for further Village sports /events to be held	<p>Volunteers</p> <p>Comms Group</p> <p>Village Sports Teams</p>

Morning Coffee /Afternoon teas for those who have difficulties leaving house	<ol style="list-style-type: none"> 1. Determine a plan for continuing this work 2. Solicit feedback on what potential attendees would like to do 3. Develop a pilot incorporating ideas 4. If successful continued management 	<p>Potential Attendees</p> <p>Comms Group</p> <p>Potential owner of the initiative</p>
Children's Playground	<p>The Children's Playground is an essential part of the Village facilities and has and continues to provide many hours of enjoyment and learning to our young.</p> <p>However, its continued presence requires one or a number of people to oversee the Children's Playground.</p> <p>In conjunction with the Parish Council this Group will put this item on the next meeting agenda and look to appoint a person(s) to this post.</p> <p>Key activities:</p> <p>Run 200 Club</p> <p>Ensure ROSPA inspection is conducted</p> <p>Following up on any remedial actions</p> <p>Fundraising</p>	<p>Communications</p> <p>Potential supporters</p> <p>Interested parties</p> <p>Volunteers</p>

Area:	Transport, Parking, Roads and Street-lighting
Coordinator:	Colin Hanney colinhanney@aol.co.uk : Telephone: 01295 758 025
Team:	Colin & Diane Hanney, Malcolm Patterson, Sam & Ian Marshall, Ian Tisdale, Jane Mackenzie-Lawrie , Kate Reynolds

Issue	Proposed steps	Stakeholders
Q 4.1 – Transport. 4 out of 5 residents have access to own vehicle so emphasis is on how those who don't, particularly the elderly, travel around.	Friends, family & 4x4 volunteer scheme. Recruit volunteers who are willing to offer transportation services via website, Warbler and notice boards.	Warbler, Welcome pack, Wardington.net.
Q4.2 - Traffic Schemes. More protection for grass verges.	Small posts installed to protect verges. Examine possible locations which would benefit from this.	Parish Council, CDC.
Q4.3 – Speed Speed in the Parish	Re-prioritising junction at 'Top Dawkins' with a stop sign on flow from A361. Examine placement of existing road signs.	Parish Council, CDC & Highways agency.
Q4.5 – Specific parking problems. Village hall. From the Environmental, Roads & Street-lighting working party Survey identified a number of parking hotspots	Impose parking conditions with hall hire advising hirers where to park safely. Use of traffic cones, placed outside of hall to create safe parking and traffic flow. Identify hot spot parking areas and propose ways to address issues including consultation with those affected	Hall committee. Parish Council, OCC, Highways agency, Village community
Q4.7 – Other road issues. Potholes. Salt Bins.	Individuals can report to CDC directly. Details on how to, can be communicated via Warbler & Wardington.net. Review of bin location in relation to need. E.g. Junction A361 & Top Dawkins road.	Communication group, Warbler Parish Council.

Issues and concerns relating to HS2 traffic are being addressed by the HS2 Steering Group

Other issues identified in the questionnaire are to be addressed in due course. The points shown above have been prioritised.

Area:	Utilities and Services
Co-ordinator:	Keith Fisher keithinkenya@yahoo.co.uk : Telephone: 01295 758 171
Team:	Brendan Watts, Caroline Wild,
Next meeting:	tbc

Issue	Proposed steps	Stakeholders
Poor opinion of broadband internet by significant number of questionnaire respondents BW to investigate	<ol style="list-style-type: none"> 1. Find out what BT are planning and when. It would appear that Fibre Optic Broadband supply is imminent – due September/October 2015 2. Communicate BT plans to village- BT will contact those individuals who have expressed an interest in signing up – but individuals should contact BT direct 3. If broadband connection not satisfactory, then investigate Sugarnet, including whether their “pipe” is big enough for the whole village or not, Sugarnet, requires line of sight access to their network relay system 	BT & Broadband suppliers Village broadband users are stakeholders
Poor opinion of mobile phone reception in the village by a significant number of questionnaire respondents CW to investigate	<ol style="list-style-type: none"> 1. Investigate the current provision by the major mobile providers in the parish and what improvements are planned. 2. Ask what solutions are available (ideally infrastructure, but otherwise “boostbox” solutions)-some masts are shared and most service providers have plans for the roll out of 4G networks 3. (Perhaps) Organise a survey of mobile quality within the village so people can change to best services. Most Network providers provide a map of signal reception in the village on their websites, villagers can check the reception of service provider signals on the map based on their post code 	Mobile network providers Only a problem if mobile masts are proposed for the village. We would expect the Parish council to be involved in this anyway.
Poor opinion of roads by a significant number of respondents KF to investigate	<ol style="list-style-type: none"> 1. Find the minimum standard for village roads – this can be sourced at Oxfordshire County Council website via OCC Council/Highways 2. Find the maintenance plan for village roads (including storm drains, surface repairs, sweeping, verge repair). Find coding standard for repair 	Oxfordshire County Council Cherwell District Council Parish Council

Concern about pavements & footpaths/bridleways were also raised by the Questionnaire	<p>- Coding standards for repair are set out on OCC website</p> <p>3. Cherwell Council has a commitment to clean streets in villages four times a year as specified on http://www.cherwell.gov.uk/index.cfm?articleid=2210</p> <p>Problems can be raised with Environmental Services via the website or on 01295 227 007</p> <p>4. Service standards for roads, pavements and footpaths/bridleways are set out in the OCC Guidelines – these are on website or can be obtained in pdf format from keithinkenya@yahoo.co.uk</p> <p>5. Villagers should make direct contact with OCC and the OCC highways department and/or Cherwell District Council or raise the issues with Parish Council</p>	
Litter / waste bins	Litter bins are installed by parish council and Cherwell District Council. CDC is responsible for emptying street litter bins which should be emptied once a week. They will investigate requests for additional litter bins; Litter bins are emptied at least once a week, The council will respond to reports of damaged litter bins and will also investigate reports of misuse, particularly businesses dumping commercial refuse. The Council is responsible for emptying dog waste bins.	
Gas / utilities	Mains Gas – unclear from questionnaire if access to a mains source was a concern, need to establish if this is the case. Previously Transco offered access to mains supply on A361, which a number of homes signed up to. Any future access would require significant support from village residents as there would be costs associated with extending the mains supply to the whole of village. The current Gas Network is currently managed by Southern Gas Networks. This needs to be explored further – interest could be gaged via the Warbler / village website	Mains Gas Suppliers
Sewage & Water- This was raised specifically by Williamscot	Thames Water are responsible for the sewage system and water supply issues & since the questionnaire they have completed a system of works to address these issues	Thames Water