

 

January 2017 tessa.hall@communityfirstoxon.org

Dear Tessa,

**Letter of Authority to Community First Oxfordshire**

I hereby authorise CFO to pass my details onto Utility Aid with the information below; and I understand William Cormack from Utility Aid will contact me to request further information.

Yours sincerely,

|  |  |
| --- | --- |
| Your signature |  |
| Your name (in capitals) |  |
| Your position in the organisation |  |
| Your telephone number |  |
| Your email address |  |
| Name, address and postcode of the hall |  |
| Charity Number  |  |